

**MINUTES**

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**1. CALL TO ORDER**

Chair Mike McHugh called the meeting to order at 7:00 p.m. Members present: Richard Hoard, Diana Stewart, Graham Matthews and Mike McHugh. Absent Members: Dan Frasier. Staff present: Deputy Director Leslie Hubbard, Assistant Planner Bella Hedtke and Administrative Coordinator Ruth Hanover.

**2. PUBLIC COMMENT**

*Members of the public may address the Planning Commission concerning matters within their jurisdiction, which are not listed on the agenda and to request that a matter be agendaized for a future meeting. No action may be taken on these matters at this meeting.*

Comments received from Gail Goodyear and Veronica Albiez, Dero Forslund, Tom Ballanco and Terry Mines.

**3. MINUTES – November 29, 2018.**

On motion of Commissioner Matthews, seconded by Commissioner Stewart, approves Minutes of November 29, 2018 as submitted. Motion carried 3 to 1, with Commissioner McHugh abstaining.

**OLD BUSINESS** – None

**NEW BUSINESS**

**4. PROPOSED MITIGATED NEG. DEC., REZONE AND USE PERMIT FOR CANNABIS DISTRIBUTION FACILITY.**

**P-17-45**

**Public Hearing:** Proposed Mitigated Negative Declaration, Rezone from Highway Commercial (HC) to Heavy Commercial (C3), and Conditional Use Permit for Cannabis Distribution Facility. Located at 30661 State Highway 3, Douglas City. APNs: 015-490-08, 09, 10 & 11. Applicant: Mines. *(Continued from January 10, 2019)*

Chair McHugh advises that staff has requested a continuance of the Public Hearing to January 17, 2019 due to noticing issue with surrounding property owners.

Upon motion of Commissioner Stewart, seconded by Commissioner Hoard, continues item to January 17, 2019. Motion carried unanimously.

**5. MATTERS FROM THE COMMISSION** – None.

**6. MATTERS FROM STAFF**

Clerk Hanover updated the Commission on the rotation of Chair and Vice Chair. Commissioner McHugh is Chairman of the Planning Commission for 2019, with Commissioner Frasier as Vice Chairman. For the Subdivision Review Committee, Commissioner Stewart is the Chairman from January through June 2018, with Commissioner McHugh as Chairman from July through December 2018.

Deputy Director Hubbard advised the Commission will meet January 17<sup>th</sup> on the Mines Rezone and CUP matter, and there is the possibility of another meeting on January 24<sup>th</sup>; however, she has not confirmed that, so didn't want to announce the subject tonight.

Chair McHugh advised he will not be in attendance on January 24, 2019.

7. **ADJOURN**

The Chair adjourned the meeting at 7:23 p.m.