Have a Complaint?

We have included a complaint form on the back page of this tab (adjacent). Once you have exhausted all other options for resolving the issue you should then mail the completed form to the Grand Jury. You will receive a letter of receipt and if your complaint is within our purview. All complaints are completely confidential.

Additional complaint forms can be downloaded from our county website – www.trinitycounty.org under Grand Jury, or at your local library.

INSTRUCTIONS

1. Complaint Regarding:

- Include the name of the individual or organization that is the subject of your complaint. Ensure correct spelling of names.
- If the complaint is against an individual in an organization, include that individual's title or position in the organization
- Provide a physical address (not a P.O. box) and city/town. Please note that the Trinity County Grand Jury is restricted by law to operate within the county.
- Provide a telephone number if possible

2. Specifics of the Complaint:

- Describe the problem
- Be as concise as possible, while providing dates, times, names, and other relevant specifics
- Provide specific instances, rather than broad or general statements
- Please do not include photographs, witness statements, or other supporting information at this time. The Grand Jury may request any such details at a later time.
- If more space is required you may attach additional pages. Please number each additional page, such as "Page 2 of 3" and sign each page at the bottom.

3. Complainant Information:

- You may submit an anonymous complaint, however this may make an effective investigation difficult or impossible to complete.
- If you don't wish to remain anonymous include your name, mailing address, and telephone number
- Sign the complaint form
- Submit the complaint to the address provided on the front of the form

4. Response:

- The Grand Jury will acknowledge receipt of your complaint.
- If an investigation is conducted you may be contacted again.
- In the event that an investigation is not conducted you will be notified of the reason(s).

Trinity County Grand Jury

Confidential Complaint Form Revised 11/2014

The Trinity County Grand Jury is comprised of 19 local citizens. Each year 19 citizens are sworn in and serve for 1 year. The Grand Jury acts as a "watch dog" over local government to ensure that the people of Trinity are being represented by those elected officials within our county. The method of letting the citizens know how the government is performing is by publishing its findings along with recommendations in a report. Departments may be randomly chosen for review, or perhaps something has been a "hot" topic in the media or a complaint is received.

All complaints are reviewed in confidence by the Grand Jury and be responded to via mail. When completing this form, please be as specific as possible, include dates, names etc. This helps the jury have a clear picture and eliminates the need to request more information from you before deciding if it needs further investigation.

Please note: A Grand Jury complaint should be submitted only after all other attempts to correct a situation have been unsuccessful. **"Every person who makes a report to the grand jury that a felony or misdemeanor has been committed, knowing the report to be false is guilty of a misdemeanor." (Penal Code Section 148.5(d))**

Submit to: Trinity County Grand Jury Date of complaint: _____
PO Box 2308 (confidential mail)
Weaverville, CA 96093

1. Complaint regarding:

Jail/Sheriff Building Dept VA Services Health & Human Services School
Dept. of Transportation Social Services Environmental Board of Supervisors
Recorders Office Assessors Office Judicial Other _____

2. Specifics of the complaint: _____

Have you made a complaint about this matter before? If yes, please explain _____

3. Your Name: _____
Mailing Address: _____
Phone: ( ) _____ Email (optional): _____

I provide all of the foregoing information under penalty of perjury.

Signature: _____