

MINUTES

CALL TO ORDER: meeting called to order at 3:05 p.m.

MEMBERS PRESENT: Bob Morris, contractor/builder; Ryan Crockett, WHD Merchant; Dero Forslund, Historical Society; Bella Hedtke – Senior Planner, Planning Dept.

Others contributing to meeting: Ed Prestley, Deputy Director; & Debbie Rogge, Admin Coordinator-Planning; John Hamilton, Weaverville

OLD BUSINESS:

Ed announced that District 2 Planning Commissioner-William Sharp has resigned, and that his replacement would be announced on January 31st.

Acting Chairman-Bob Morris requested that Item 2 be discussed first. Members in attendance agreed.

NEW BUSINESS: (items listed as discussed)

Item 2: Discuss and/or approve a request of the Trinity County Community Development Department- Cannabis & Planning Divisions request to hang a sign on their building at 530 Main St and use window decals identifying business.

By motion made and second (Crockett/Foreslund) 3-0 to approve the sign pending approval of the Building Division and that the lettering be white or off white with placement at the applicant's desecration. Decal(s) in window(s) do not need approval if under 3 sq. ft. in size each.

Item 1: Discuss complaints and violation process of complaints received about signage in the downtown district and tables/merchandise on sidewalks.

Committee discussed retrieving prior letters and information sent to parcel owners, an MOU from CalTrans about sidewalk signs, and ways to handle violation enforcement. It was determined to review historical documents and update them as needed, create an education handout/letter, and possible need for an ordinance amendment.

COMMITTEE REPORTS

The committee discussed and proposed that meetings will be quarterly or as needed. Meetings to be held in January, April, July, and October unless requested otherwise. Also there was discussion concerning Doris Hein's ability to attend winter meetings and possible need for a replacement.

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Approve minutes from February 7, 2023: By motion made and second and approved 3-0 to approve minutes as amended.

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DEPARTMENT REPORTS COMMUNICATIONS

Create new/updated letters to parcel owners and tenants in the historic district, include the guidelines and what the Architectural Review Committee oversees.

PUBLIC COMMENT

ADJOURN 4:50p.m.