



# TRINITY COUNTY

## COMMUNITY DEVELOPMENT SERVICES

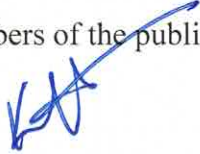
BUILDING ♦ PLANNING ♦ ENVIRONMENTAL HEALTH  
P.O. BOX 2819, WEAVERVILLE, CALIFORNIA 96093  
PHONE (530) 623-1351 ♦ FAX (530) 623-1353

Kim Hunter, Director

### MEMORANDUM

DATE: July 2, 2021

TO: Planning Commissioners and members of the public

FROM: Kim Hunter, Director of Planning 

SUBJECT: Agenda Item 5 – Appeal of Planning Director’s Decision (P-21-25)

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Staff recommends that the Planning Commission denies appeal P-21-25 on the basis that commercial cannabis cultivation license (CCL) #672 for has not been previously issued. Since this CCL had not yet been issued it is considered to be a new license under Urgency Ordinance 1355, which prohibits the issuance of new licenses.

The original application was submitted in February of 2020 by a previous applicant. The transfer request for this application was then received on October 1, 2020 for Damon Libolt and Jennifer Hill. The transfer request was received prior to a departmental policy change that is reflected in the attached December 8, 2020, policy memo.

It had been past policy to accept transfers of CCL applications. However, more recently staff has interpreted section 17.43.030.E to only apply to issued licenses based on the language of the ordinance established the following provisions for license transfers:

- E. **Ownership of a license may only be transferred under the following conditions:**
1. Licensee may transfer their license as part of the sale of the property for which the license has been issued. The new owner shall reapply, pay applicable fees, and meet all requirements for the property to transfer. All exceptions that apply to the original license shall transfer with the license.
  2. Licensee may transfer their license to other property under their ownership or for which they have a valid rental agreement and certification of permission to grow cannabis on the property. The licensee shall reapply, pay the applicable fees, and meet all requirements for the new property and this chapter in order for the license to transfer.
  3. Licenses cannot be transferred more than once in a calendar year.
  4. The licensee may maintain his/her original license number if they are applying for, or obtaining, an alternative cultivation license.

Since transfers of licenses had been previously accepted, staff will continue with processing this license and the transfer of ownership. However, because it is a new license the CCL can't be

issued until Urgency Ordinance 1355 is no longer in effect and when staff is once again able to issue new CCLs.

**Attachments:**

- 1) Appeal Application
- 2) December 8, 2020 Memo regarding Inactive Commercial Cannabis Cultivation License Files and Transfers
- 3) Urgency Ordinance 1355 (page 5 only)
- 4) Letters of Support for CCL #672
- 5) Correspondence (dated May 2021)



COUNTY OF TRINITY  
APPEAL OF PLANNING DIRECTOR'S  
DECISION TO PLANNING COMMISSION



Name: Damon Libolt / Flowra (agent) Phone: 707-601-6967

Email: libolt707@yahoo.com agent: ana@theflowraplatform.com

Physical Address or APN: 017-450-20-00

Mailing Address: PO Box 132, Douglas City, CA 96024

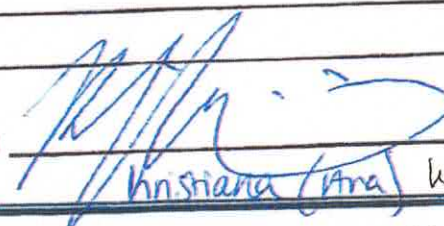
Decision of Planning Director rendered on (date): April 25, 2021

Planning Director's Decision was to:  Approve  Deny  Continue

Request for: Appeal of Planning Director's decision to deny a transfer of ownership for CCL 672.

Appellant requests this appeal be scheduled according to the 10-day time frame outlined in  
Trinity County Municipal Code section 17.34.110(A)

Reason for Appeal:  
(see attached document)

Signature:  Date: 5/5/21  
Kristiana (Ana) Wright for Damon Libolt

Clerk's Use Only

Date Filed: \_\_\_\_\_ Fee Collected: \_\_\_\_\_  
Hearing Date: \_\_\_\_\_ Receipt No.: \_\_\_\_\_  
Notice Published: \_\_\_\_\_ Notice Mailed: \_\_\_\_\_

Clear

Attachment 1

May 5, 2021

Chair Stewart and Planning Commissioners,

On April 25, 2021, Appellant Damon Libolt (herein referred to as “Appellant”), CCL 672, received an email from county staff at the Planning Department informing him that his transfer of license was “invalid” and thus denied (Exhibit A). Let the record show no seven-day notice to cure was issued for any deficiencies, nor has a formal Notice of Denial been issued for this license. Appellant asks the Commission for review of their transfer application, and a decision to overturn the Planning Director’s decision.

The property in question was previously licensed with the Trinity County Planning Department in 2019. Soon after, the licensing process took a different direction, and the then applicant was required to submit a new application to bring the site back into compliance. This application was submitted, and fee tendered on February 13, 2020 (Exhibit B). The license began processing, and on August 25, 2020, an approval was issued and the remaining license fee paid (Exhibit C). No license was printed and given to the applicant.

After the tendering of the license fee, a county inspection occurred by Trinity County Planning Department staff. After a verbal “you’re good to go” at the inspection (which occurred June 25, 2020), on October 1, 2020 the Appellant and their consultant submitted a transfer of ownership, including the \$1,500 fee which was duly accepted by the Planning Department (Exhibit D). Soon after the transfer of ownership was submitted, a Provisional Cultivation License was issued by the California Department of Food and Agriculture (Exhibit E). Pursuant to CDFA regulations, Appellant enrolled in METRC.

All appropriate steps were taken by the Appellant and previous Applicant, and fees tendered and accepted by Trinity County relating to a valid submission and then transfer of

license as shown in this record. The license fee would not have been tendered by the Applicant if approval had not been given by the Department, in accordance with Trinity County Municipal Code (TCMC) section 17.43.090. After a license fee is paid, there is no other step in the process according to TCMC to delay the issuance of said license. Additionally, a transfer fee would not be accepted by county staff if there was no license valid to transfer as transfers can only occur with valid licenses per TCMC. For six months staff was silent as to this transfer, only after the Appellant inquired as to the status of their license extension did staff respond that the license was never valid in the first place, apparently because no staff member pressed "Print" in August 2020. This is yet another example of staff trying to ascribe blame for its own failures to timely process licenses/transfers onto applicants who have complied with all posted requirements.

In addition to abiding by all local and state regulations, including appropriate fees having been tendered by the Applicant and Appellant, county staff did not abide by the requirements of notice to cure deficiencies if any are given, nor a proper Notice of Denial, both required per TCMC section 17.43.070. Based on these procedural defects alone this license denial should be reversed, and license issued immediately.

As the record shows, the Appellant has and continues to abide by all local and state regulations. To say this denial is procedurally defective is an understatement. Understanding the chaos and staffing issues in the department within this last year, we ask the Commission to right a wrong that was caused by the distressed state of the Department and overturn the Planning Director's decision.

We thank the Commission for their time and attention to this matter.

Sincerely,



**Ana Wright**  
Executive Vice President, Flowra  
[ana@theflowraplatform.com](mailto:ana@theflowraplatform.com)  
M: (530) 739-9908

# Exhibit A



---

**Fwd: CCL 672**

---

Jenn Hill <jennhill8@gmail.com>  
To: Ana Wright <ana@theflowraplatform.com>

Tue, May 4, 2021 at 4:24 PM

Sent from my iPhone

Begin forwarded message:

**From:** Jenn Hill <jennhill8@gmail.com>  
**Date:** April 24, 2021 at 10:47:30 AM PDT  
**To:** Deidre Brower <db@trinityriverconsulting.com>  
**Subject:** Fwd: CCL 672

Also I'm pretty sure we met way way before October 1 to turn in the application. If I remember correctly we hired you May of 2020

Sent from my iPhone

Begin forwarded message:

**From:** Daniel Marvel <dmarvel@trinitycounty.org>  
**Date:** April 24, 2021 at 10:39:51 AM PDT  
**To:** Jenn Hill <jennhill8@gmail.com>  
**Cc:** Kim Hunter <khunter@trinitycounty.org>  
**Subject:** RE: CCL 672

It appears the department received Damon's application October 1st 2020.

I am unsure of the exact date when the decision was made by the Dept. to stop accepting/processing applications for new licenses, but I believe Director Hunter will be able to fill you in on the timeline.

At this time I have not heard of a proposed date when the Dept. will again accept applications. Again, a question better suited for Kim

-----Original Message-----

From: Jenn Hill <jennhill8@gmail.com>  
Sent: Saturday, April 24, 2021 10:34 AM  
To: Daniel Marvel <dmarvel@trinitycounty.org>  
Subject: Re: CCL 672

Can I please ask did Deidre from trinity river consulting turn in our new application last year? We're you not processing applications last year either? Sorry I am just needing some clarification on what is happening or possibly when you will begin to process applications again? Thank you for helping me to clarify this.  
Jenn

Sent from my iPhone

On Apr 24, 2021, at 10:29 AM, Jenn Hill <jennhill8@gmail.com> wrote:

Ok thank you Daniel

Sent from my iPhone

On Apr 24, 2021, at 9:08 AM, Daniel Marvel <[dmarvel@trinitycounty.org](mailto:dmarvel@trinitycounty.org)> wrote:

Good morning Jenn,

I have looked over the file for CCL 672, unfortunately there is an issue.

The previous owner Nou Yang was never issued a County License for CCL 672, therefore this is not a license transfer. Transfer of application is not allowed.

From what I can tell Damon's application is an application for a new license (again Nou Yang's lic. never existed). The county/dept. are not processing applications for new licenses at this time.

I have included Director Kim Hunter on this email as she will be your point of contact moving forward should you want to discuss this matter further.

Per your last email I urge you to cease all cultivation activities on 961 Nelson. Without a valid County License or valid County License Extension under the Urgency Ordinance any further cultivation activities will be a matter of Code Enforcement with the Trinity County Sherriff Dept.

Take care,

Daniel Marvel  
Code Compliance Specialist  
Trinity County Cannabis Dept.  
[61 Airport Rd.](#)  
[Weaverville, CA. 96093](#)  
[Office: 530-623-1354 Ext. 2819](#)  
[Cell: 530-215-8645](#)

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-----Original Message-----

From: Jenn Hill <jennhill8@gmail.com>

Sent: Thursday, April 22, 2021 10:13 AM

To: Daniel Marvel <dmarvel@trinitycounty.org>

Subject: Re: License 212

Wow Daniel! Thank you so much for your help with this. I am very appreciative! That is amazing news.

Can I please ask for the same for license ccl672 at 961 Nelson, that we can be granted an extension letter.

We had inspection with you last year, and paid our fees, but we were never issued a physical license. We switched the license type from small outdoor to mixed light. We have our active state license as mixed light and everything is tagged in Metrc, we just need the extension letter for this property.

Please let me know if there is anything I can do to help speed that process along, or if there is anything missing on my end. Again I appreciate your help with this and many thanks again for your timely response. Also I wanted to note that P.O. Box 132 is correct that is Damon's P.O. Box. Thanks again Daniel  
Jenn Hill

Sent from my iPhone

On Apr 21, 2021, at 1:21 PM, Daniel Marvel  
<dmarvel@trinitycounty.org> wrote:

Good afternoon Jennifer,

With both parcels now being under identical ownership you are correct, the septic and dwelling requirement is covered for 1011 Nelson by the existing and permitted dwelling and septic system on 961 Nelson.

Further screening of your file determined that there are additional disqualifying factors nor non-compliance matters for your license. Thus an Urgency Ordinance Extension Letter will be drafted and placed in the mail by the end of the day.

The mailing address on record for CCL-212 is:

PO Box 132

Douglas City, CA 96024

If your mailing address has changed please reply to this email with the current address at your earliest convenience, otherwise the letter will be sent to the address on record.

Feel free to contact me should you have any additional questions/concerns regarding your license and I will do my best to help in a timely manner.

All the best,

Daniel Marvel

Code Compliance Specialist

Trinity County Cannabis Dept.

61 Airport Rd.

Weaverville, CA. 96093

Office: 530-623-1354 Ext. 2819

Cell: 530-215-8645

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-----Original Message-----

From: Jenn Hill <jennhill8@gmail.com>

Sent: Wednesday, April 21, 2021 11:19 AM

To: Daniel Marvel <dmarvel@trinitycounty.org>

Subject: License 212

Hi there

I was reaching out to ask about my extension that was issued July of 2020 for license ccl 212, at 1011 Nelson Road in Hayfork. My husband Damon and I met with you at the neighboring parcel 961 Nelson ccl 672. However we never had an inspection at 1011 Nelson and I was told to contact you last year for an inspection by Mary Lancaster. I had a baby over the winter so I never Scheduled an Inspection with you. I am wondering what the status is with our extension for ccl 212. We do not have a permitted dwelling at 1011 Nelson, yet our shop/ apartment building plans were passed October 2020 and we are just waiting on the 3 acre conversion to be completed so we can begin construction. Long story short we bought the neighboring parcel last year that is where we met you for inspection, and now both 961 and 1011 are under the same ownership and contiguous parcels, so the permitted dwelling on the one covers the other. Please let me know if you are able to help me in any way figuring out the status of my license. Thank you very much Daniel, I know you are very busy in the cannabis department, I am just really hoping to figure something out soon. My state license is active and valid.

Sent from my iPhone

# Exhibit B

# Trinity County Planning Department

61 Airport Road  
 PO Box 476  
 Weaverville, CA 96093  
 Phone (530) 623-1351 Fax (530) 623-1353

# INVOICE

Bill To:  
 Nou Yang  
 PO Box 871 Hayfork, CA, 96041

RECEIVED  
 FEB 18 2020  
 TRINITY COUNTY  
 PLANNING DEPARTMENT



APN: 017-450-20-00

License Number: 2/6/20  
 CCL-2020-672

DESCRIPTION	AMOUNT
Small Cultivation 1/2 Application fee 8239-6448	\$2,500.00
TOTAL	\$ 2,500.00

Make all checks or Money Orders payable to T.C.P.D. or Trinity County Planning Department

By signing below, I understand and acknowledge the terms of payment set forth by the Commercial Cannabis Cultivation Regulation Ordinance including but not limited to; no refund is offered after submittal of application, payment does not constitute as approval for the Commercial Cannabis Cultivation Application; **it is my (the property owner/authorized agent's) responsibility to submit the paid invoice with my application packet to the Trinity County Planning Department.**

  
 \_\_\_\_\_  
 Owner/ Authorization Agent Signature

2-13-20  
 \_\_\_\_\_  
 Date

OFFICE USE ONLY

RECEIPT NUMBER		
DATE	2-13-20	
PAYMENT METHOD	<input checked="" type="checkbox"/> Cash	<input type="checkbox"/> Check # _____



TRINITY COUNTY TAX COLLECTOR  
 TERRI MC BRAYER TREASURER-TAX COLLECTOR

PO Box 1297, WEAVERVILLE CA 96093  
 PHONE 530-623-1251

Date: 2/13/2020  
 Time: 10:34:48AM  
 Page: 1 of 1

RECEIVED

FEB 13 2020

*[Handwritten signature]*

**PAYMENT RECEIPT** TRINITY COUNTY  
 PLANNING DEPARTMENT

Payor:

NOU YANG  
 CCL 2020-672  
 017-450-020-000

Assessee:

Non-Parcel Fee(s) Paid	Qty	Unit Price	Total Fees
Cannabis permits	1	2,500.00	2,500.00
TOTAL NON-PARCEL FEES			2,500.00

Payment(s) Tendered	Transactions	Total
Cash	1	2,500.00
Register M019 Collection 2		
<b>Total Tendered:</b>		<b>2,500.00</b>
Change Given:		0.00

THANK YOU FOR YOUR PAYMENT  
 Bduncan

# Exhibit C



Trinity County Civil Division  
61 Airport Road PO Box 2819  
Weaverville, CA 96093

Receipt Number: CA2020-00486

**Payer/Payee:** NOU YANG  
PO BOX 871  
HAYFORK CA 96041

**Cashier:** Mary Lancaster

**Date:** 08/25/2020

**CCL-2020-672 CAN - SMALL OUTDOOR CULTIVATION 961 Nelson Rd HAY**

<u>Fee Description</u>	<u>Fee Amount</u>	<u>Amount Paid</u>	<u>Fee Balance</u>
INITIAL SMALL OUTDOOR/ MIXED LIGHT CULTIVATION FEE	\$2,500.00	\$2,500.00	\$0.00
Small General Plan Update Fee	\$1,000.00	\$1,000.00	\$0.00
	<b>\$3,500.00</b>	<b>\$3,500.00</b>	<b>\$0.00</b>

<u>Payment Method</u>	<u>Reference Number</u>	<u>Payment Amount</u>
CASH	6648, 6650, 2068, 2070 M.O.	\$3,500.00

**Total Paid: \$3,500.00**



# Exhibit D



Trinity County Cannabis Division  
61 Airport Road PO Box 2819  
Weaverville, CA 96093

Receipt Number: CA2020-00535

**Payer/Payee:** DAMON LIBOLT  
PO BOX 132  
DOUGLAS CITY CA 96024

**Cashier:** Mary Lancaster

**Date:** 10/01/2020

**CCL-2020-672 CAN - SMALL OUTDOOR CULTIVATION 961 Nelson Rd.**

Fee Description

Cannabis Change of License Fee

<u>Fee Amount</u>	<u>Amount Paid</u>	<u>Fee Balance</u>
\$1,500.00	\$1,500.00	\$0.00
<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>

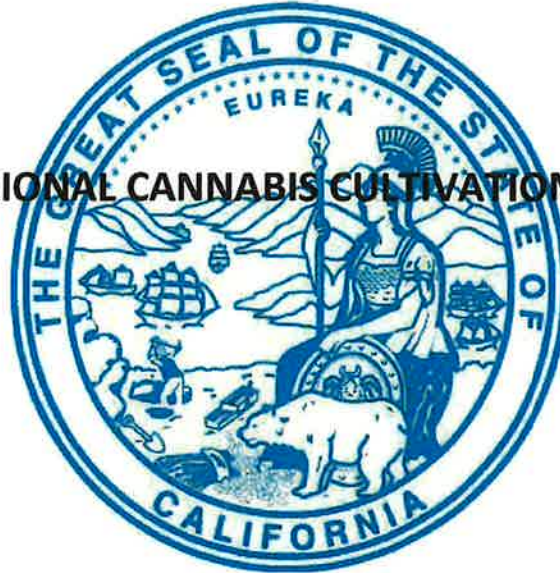
<u>Payment Method</u>	<u>Reference Number</u>	<u>Payment Amount</u>
CHECK	M.O. 9011, 9000	\$1,500.00
<b>Total Paid:</b>		<b>\$1,500.00</b>

# Exhibit E



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

California Department of Food and Agriculture  
1220 N Street  
Sacramento, CA 95814



## PROVISIONAL CANNABIS CULTIVATION LICENSE

**Legal Business Name:**

HNL Flower LLC

**Main Premises APN:**

Trinity County - 017-450-20

**Main Premises Address:**

961 Nelson Road  
Unincorporated, CA 96041

**Valid:**

07/13/2020 to 07/13/2021

**License Number:**

CCL20-0000624

**License Type:**

Medicinal-Small Outdoor

--- PROVISIONAL LICENSE PURSUANT TO BPC 26050.2 ---

**Additional Premises APN(s):**


**Additional Premises Address(es):**



**TRINITY COUNTY**  
**COMMUNITY DEVELOPMENT SERVICES**  
BUILDING ♦ PLANNING ♦ ENVIRONMENTAL HEALTH  
P.O. BOX 2819, WEAVERVILLE, CALIFORNIA 96093  
PHONE (530) 623-1351 ♦ FAX (530) 623-1353

**Kim Hunter, Director**

**MEMORANDUM**

DATE: December 8, 2020  
TO: Members of the Public; Planning Department and Cannabis Division Staff  
FROM: Kim Hunter, Director of Building & Planning   
SUBJECT: Inactive Commercial Cannabis Cultivation License Files and Transfers

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Please be aware of the following policies effective immediately:

- 1) **Inactive Commercial Cannabis Cultivation Licenses:** Cannabis cultivation licenses (CCLs) that have been previously issued but have expired without a renewal application being submitted to the Planning Department Cannabis Division shall be considered expired and no longer active. Specifically, expired CCLs shall not be reinstated, renewed or transferred.

This policy does not apply to applications where progress had been made to resolved deficiencies or where there has been a delay in processing on the County's part.

- 2) **Transfers of Commercial Cannabis Cultivation Licenses:** Only active commercial Cannabis cultivation licenses that have been issued may be transferred. Applications for commercial Cannabis licenses are not eligible to be transferred.

Attachment 2

shall be deemed to be extended for the term of this Urgency Ordinance, as provided in Paragraph (C) of this Section.

2. Should any cannabis cultivation license in effect as of the date of this Urgency Ordinance be scheduled to expire after the effective date of this Urgency Ordinance, the term of such license shall be extended for the term of this Urgency Ordinance, as provided in Paragraph (C) of this Section.
3. Applicants for licensees under Sub-Paragraph (1) and (2) of this Paragraph must pay the applicable renewal application fees and submit a renewal application as a condition for receiving the extension of their licenses for the term of this Urgency Ordinance.
4. The County shall take all actions reasonable and prudent to advise California state licensing authorities of the extensions of their local authorities as evidenced by the licenses as provided under this Urgency Ordinance.
5. Nothing in this Urgency Ordinance shall be interpreted to allow any licensee to violate any term or condition of any issued cannabis cultivation license or any provision of the Trinity County Code or state law. Nor shall anything in this Urgency Ordinance be interpreted to abridge or preclude the County's authority to suspend, revoke, or modify any license or seek any remedy authorized by law.
6. Transfer of an existing license to a new property shall be treated as a new application, and shall be subject to the prohibition to the Urgency Ordinance as stated in Paragraph B.

B. Prohibition on Issuance of New Cannabis Cultivation Licenses. The County may not accept, approve, or issue any application for a new cannabis cultivation license for the term of this Urgency Ordinance, as provided in Paragraph (C) of this Section.

C. Term of this Urgency Ordinance. This Urgency Ordinance shall take effect immediately and shall expire on the earlier of (1) 270 days from the effective date of this ordinance, as stated in Paragraph (D), or (2) the effective date of any further or subsequent ordinance suspending, repealing, amending, or superseding this Urgency Ordinance.

D. Effective Date. The effective date of this Urgency Ordinance is December 9, 2020.

**SECTION III:** This Ordinance is an urgency ordinance necessary for the immediate preservation of the public peace, health and safety. Pursuant to Government Code section 25123, subdivision (d), this ordinance shall take effect immediately upon adoption by four-fifths of the Board of Supervisors, and prior to the expiration of fifteen (15) days from the adoption thereof shall be

## Deborah Rogge

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**From:** Kelsey Lee <[REDACTED]>  
**Sent:** Tuesday, June 15, 2021 6:32 PM  
**To:** Kim Hunter  
**Cc:** Deborah Rogge  
**Subject:** Jennifer Hill/Damon Libolt 961 Nelson Farm

To whom it may concern:

I met Jennifer Hill and Damon Libolt back in October 2020 when they were interviewing for an assistant position for their farms. My mom, Marianne Lee, owner of Tangle Blue Saloon, spoke very highly of the two of them and told me I should apply. It would be a terrible turn of events if something were to happen to their farm seeing that they are a hardworking couple and an asset to our community.

Address: 961 Nelson Road  
Hayfork CA 96041

APN: 017-450-20-00

Thank you,  
Kelsey Lee

## Deborah Rogge

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**From:** Kim Hunter  
**Sent:** Tuesday, June 15, 2021 10:37 AM  
**To:** Deborah Rogge  
**Subject:** Fwd: Character Letter

Same as the other letter/email. K.

Sent from my iPhone

Begin forwarded message:

**From:** Personal <[REDACTED]>  
**Date:** June 14, 2021 at 11:07:55 AM PDT  
**To:** Kim Hunter <khunter@trinitycounty.org>  
**Subject:** Character Letter

Dear Director Hunter,

I have known Damon Libolt and Jennifer Hill for over a decade. When the pandemic hit, and I was forced out of work due to the mandatory closure of my place of employment, they offered me a job. In the tough times of COVID-19, they helped me get off unemployment and get back to steady work.

Damon and Jennifer are some of the most caring people I have ever met and are always going out of their way to help others. They are both extremely hardworking and dedicated to compliant farming. In a very regulated industry like cannabis, they both put in a tremendous amount of effort to stay on top of all the ever-changing rules and regulations. The very biggest and most important part of my job is helping them stay in compliance with with everything. They are upstanding citizens of the community and are a model for everyone else in the local industry.

Damon and Jennifer are always eager to help anyone in need. They have deep ties to this community and love being a part of the commercial cannabis program. With a young child, they are establishing themselves as an important family in the county, both as role models in their personal and professional lives.

I am grateful for the opportunities that they have given me and would love to see them successfully grow their business and family as a cornerstone of the community.

Sincerely,

Cameron Martin



## Deborah Rogge

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**From:** Francisca stevensz <[REDACTED]>  
**Sent:** Sunday, June 20, 2021 7:20 AM  
**To:** Kim Hunter  
**Cc:** Deborah Rogge  
**Subject:** Jennifer Hill and Damon Libolt

## To whom it may concern

Regarding:

Jennifer Hill and Damon Libolt. 961 Nelson Road, Hayfork  
APN 017-450-20-00

With this writing I would like to urge you to approve licensing the farm of above mentioned individuals.

I met both through mutual friends shortly after they moved to Trinity. From the very beginning they have shown to be actively involved in their new community by lending a hand whenever and wherever they can.

Jennifer has a very strong sense of community. She is always the first one to come up with a plan for a neighbour or anyone in need. Whether it is organizing to get someone fire wood, making chicken soup or jump in her car to come to the rescue of someone stranded with a broken vehicle. She also has been active at the farmers market and been an inspiration to many who have visited her there and seeked out her advice.

In 2017 after the Helena fire Jennifer was a important support for several fire survivors who lost their homes, including myself. It was then I experienced her generosity first hand. She organized numerous functions to lift our spirits, helped us tirelessly with practical matters as well as contributed financially to fundraising events.

Damon is known by many to be generous with his time, advice and equipment. Whether it's clearing someones drive way after a storm or cleaning up a fallen tree on the road. If it's something he can't do himself or doesn't have the equipment for he will often think of someone who can.

I have been a long time Trinity County resident and it warms my heart to have young people like Damon and Jennifer choose to raise a family here and have such a positive impact on our community, therefor I would like to strongly encourage you to granting them the necessary licensing to do just that.

I appreciate your consideration and look forward to a positive outcome.

Kind regards

Francisca Steevensz

## Deborah Rogge

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**From:** Elizabeth Mcgivney <[REDACTED]>  
**Sent:** Friday, June 18, 2021 1:30 PM  
**To:** Kim Hunter  
**Cc:** Deborah Rogge  
**Subject:** APN 017-450-20-00

To Whom It May Concern,

I am writing to above referenced parcel, Jennifer Hill & Damon Libolt, 961 Nelson Rd. Hayfork in regards to securing the cannabis license. I have known them both for approximately 15 years and am so grateful to have them as my friends. They are both hard working, environmentally friendly, strive to be compliant in the cannabis industry and are dedicated in supporting others in their community. They support local businesses in Trinity County, such as farmers markets, small businesses etc. I hope that you will consider their request to be a compliant farm in growing legal marijuana in Trinity County.

Thank you for your time!  
Best regards,  
Elizabeth Watrous  
[REDACTED]

Sent from my iPhone

June 14, 2021

CHARACTER LETTER DAMON LIBOLDT

To Whom It Concerns;

My name is Wayne Burditt and I reside at 110 River Rd, Douglas City, Ca. I have owned property in Trinity County for 40 years and have lived here full time for the past 18 years. I am a Real Estate and Mortgage Loan Broker, licensed in both the State of California and the National Mortgage Licensing service, a Federal Agency. I have been in the same business for 40 years and have owned my company, California Capital & Realty, Incorporated for 33 years. Our business is well established in the county and we have been blessed with a great deal of success here.

I believe that Damon is a fair, responsible and a respectful businessman. He has demonstrated that he is hardworking and a trusted community member. I have done multiple real estate and mortgage transactions with Damon and he has been professional and organized throughout each and every transaction. Not to mention that he is trustworthy and creditworthy.

In closing, I have the utmost respect for Damon Liboldt and have no reservations in providing a character letter in support of him.. He is a man of solid integrity, a good businessman and one who has always worked hard to maintain his reputation as a productive and respectable member of our community.

If I can be of any further assistance, I would be happy to do so.

Sincerely,

Wayne Burditt  
110 River Road, Box 129  
Douglas City, Ca 96024  
[REDACTED]

## Deborah Rogge

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**From:** Tracy <[REDACTED]>  
**Sent:** Sunday, June 20, 2021 9:48 AM  
**To:** Deborah Rogge  
**Subject:** Fwd: Letter in support of Jennifer Hill and Damon Libolt

Sent from my iPhone

Begin forwarded message:

**From:** Tracy <[REDACTED]>  
**Date:** June 20, 2021 at 9:36:22 AM PDT  
**To:** khunter@trinitycounty.org  
**Subject:** Letter in support of Jennifer Hill and Damon Libolt

This letter is in regards to APN 017-450-20-00. Address 961 Nelson Road Hayfork CA

To whom it may concern. My name is Tracy Dillard and I'm a business owner in Weaverville, Ca. I have know Jennifer Hill and Damon Libolt for nearly 10 years. They have always been upstanding citizens, neighbors and friends. They give back to this community immensely and have always been an incredible asset to the growing and prospering of many businesses in and around Trinity county. I would 100% vouch for their character as well as their work ethics and family values.

Sent from my iPhone

## Deborah Rogge

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**From:** Marlene Elliott <[REDACTED]>  
**Sent:** Sunday, June 20, 2021 2:39 PM  
**To:** Kim Hunter  
**Cc:** Deborah Rogge  
**Subject:** Trinity County Planning Dept. Re: 961 Nelson Road Hayfork, Ca APN 017-450-20-00

Trinity County Planning Dept.  
Re: 961 Nelson Road  
Hayfork, Ca  
APN 017-450-20-00

My husband Ron Elliott and I have know Damon Libolt and Jennifer Hill since 2011. They were neighbors of ours in Douglas City at the time of our meeting. Since then we have remain very close friends. These two are such a blessing to Trinity County. They donate money to most of the non-profits in our community and support local fund-raising efforts at every turn.

Jennifer has volunteered for the Douglas City Fire Belles and for the Weaverville Farmers Market. Her dedication and hard work paid off for both organizations and she was a valued credit to the team.

Damon has been a great friend and is of the highest character of most anyone I know. He is a very smart business man and a hard worker.

They both believe in a clean, healthy environment and are strictly organic in all their endeavors. They are precise in following all guidelines of the County in their business and I can assure you that they will be the best example of how a farm should be run. I would sincerely recommend them for a license as they want to do things legally, with conservation, preservation and protection of our precious environment and help Trinity County thrive.

Respectfully

Marlene "Redbud" Elliott

## Deborah Rogge

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**From:** Tina Fryer <[REDACTED]>  
**Sent:** Friday, June 25, 2021 6:59 AM  
**To:** Kim Hunter  
**Cc:** Deborah Rogge  
**Subject:** Damon Libolt and Jennifer Hill

June 25, 2021

To whom it may concern,

I am writing in reference to case number APN 017-450-20-00, at 961 Nelson Road Hayfork, CA, which involves Damon Libolt and Jennifer Hill.

My name is Tina Fryer and I am Damon Libolt's cousin and I've known Jennifer Hill for 10 years.

I've been serving my community as a childcare provider for 17 years. With that said, I know the dedication, education and skill it takes to be a successful business owner. Damon and Jennifer take pride in their farm and run their business accordingly. I'm always impressed by their commitment and knowledge of the law. They possess a great deal of integrity, and constantly strive to make sure they're abiding by the law and regulations. They take great care of their employees and treat them with the utmost respect.

These two individuals come from dedicated and hard working families who were taught the importance of building for their futures. Damon and Jennifer love their community and often talk about raising their family in Trinity County.

I hope you will take great consideration in allowing these respectful and hard working individuals to continue with their business there in your community.

Sincerely,

Tina Fryer  
[REDACTED]

June 25, 2021

Re: APN# 017—450-20-00

961 Nelson Road Hayfork, CA

To whom it may concern,

My name is Jeff Green and I have known Jennifer Hill and Damon Libolt for almost ten years. I am a Case Manager at a Non-Profit helping Homeless Veterans get into housing.

I have had many conversations with both Damon and Jennifer about their business and how it can help benefit their community by hiring locally. They work to the highest standards in terms of compliance, abiding by the laws and regulations. They take pride in the product they grow and in the environment that provides their sustainability as well as giving back to the community they love.

I am confident that Jennifer Hill and Damon Libolt are the kind of business owners that you want in this field. Individuals that are honest, trustworthy and are passionate about the environment.

Please contact me if you have any further questions.

Thanks

**Jeffrey Green**

Case Manager

Nation's Finest

153 Hartnell Avenue Suite 100, Redding Ca. 96002

Office [REDACTED] Fax [REDACTED] Cell [REDACTED]

[REDACTED]



## Deborah Rogge

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**From:** deborah harmon <[REDACTED]>  
**Sent:** Thursday, June 17, 2021 9:42 AM  
**To:** Kim Hunter; Deborah Rogge  
**Subject:** 961 Nelson rd Hayfork Ca

Good morning

I am writing in regards to the property at 961 Nelson Rd in Hayford, Ca  
APN 0174502020 owned by Damon Libolt and Jennifer Hill.

I know them personally and have been in their home and around the  
family this pass year.

I understand there is an appeal for the license for this property. As I have  
stated I have been to this property. The Libolt Family and Hill Family has been  
an asset to the community. They hire people of the community to work on  
their farms. They support the community and the people of this community.

This family would benefit from this license to help secure the livelihood of the  
people who work for them. This is a family business not a corporation which means  
they care for the people who work for them.

They can be seen having picnics and beach day at their farm for neighbors and  
employees. They pay a fair wage and do not require more than what is needed from  
their workers to get the job done.

I hope this appeal will rule in the favor of the Hill/Libolt family

If I can be of further assistance, please feel free to call

Thank you  
Deborah S Harmon  
[REDACTED]

June 27, 2021

961 Nelson Road,  
Hayfork, CA 96041

APN # 017-450-20-00

To Whom This May Concern:

Jennifer Hill and Damon Libolt are our family and we have always known them to be upstanding citizens and ethical business people. They have always worked to support their local commerce and they try to use local resources to meet all of their needs. They work to be stewards of the land and are honest, hardworking people. As business owners they have been and will continue to follow all rules, laws, and regulations. We are very proud of the work they have done and believe they will grow their business in a responsible and compliant manner. We did a farm tour today and saw how clean, and beautiful this family run farm is. We hope that you will continue to allow them to farm cannabis within your program. Thank you for your time and consideration. If you have any further questions please don't hesitate to reach out to Jolen & Lindsay Hill at [REDACTED].

Sincerely,  
Jolen & Lindsay Hill

## Deborah Rogge

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**From:** Pamela Johnson <[REDACTED]>  
**Sent:** Tuesday, June 15, 2021 4:40 PM  
**To:** Kim Hunter  
**Cc:** Deborah Rogge  
**Subject:** Damon Libolt & Jennifer Hill , 961 Nelson Rd, Hayfork APN#017-450-20-00

To whom it may concern,

We have known Damon Libolt and Jennifer Hill for many years. Not only are they our neighbors but also friends. They have been an asset not only to our neighborhood but also to our community. They have volunteered in numerous local community event's including but not limited to; Douglas City Fire Bells and Trinity County's Farmers Market. They have a true love and respect for this community and support local events.

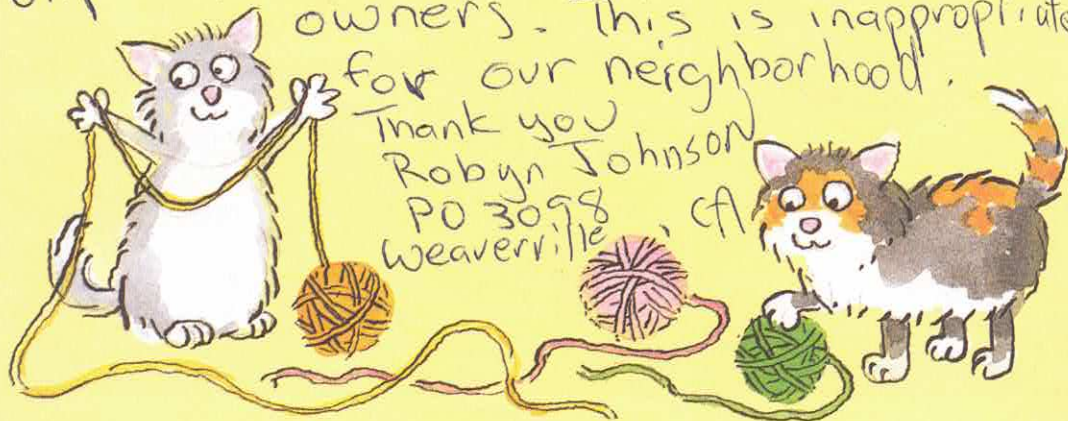
Respectfully, Alan and Pam Johnson, Douglas City, Ca.

Sent from my iPhone



Re Planning director decision  
P-21-18 & P-21-25. Town property  
next to 1960 Little Browns Creek  
(2030 L.B.C.). Greenhouses are  
close to property line and less than  
350ft from house. This property has  
little water or sun making it a  
poor choice for CGL. Don't  
believe it has ever been a successful  
grow. Property has been sold multiple  
times recently. Buildings on property  
unpermitted & houses workers not  
owners. This is inappropriate  
for our neighborhood.

Thank you  
Robyn Johnson  
PO 3098  
Weaverville, CA



## Deborah Rogge

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**From:** Matthias Lechner <[REDACTED]>  
**Sent:** Wednesday, June 16, 2021 11:34 AM  
**To:** Kim Hunter  
**Cc:** Deborah Rogge  
**Subject:** Reference for Jennifer Hill and Damon Libolt

June 16, 2021

APN# 017—450-20-00

961 Nelson Road Hayfork, CA

To whom it may concern,

My name is Matthias Lechner and I have known Jennifer Hill for 20 years as she is my wife's cousin, and I have known her partner Damon Libolt for about 10 years. I am a Production Designer in the Animation business and have worked extensively for Disney Animation and now currently work as a Production Designer for Netflix Animation. Professionalism and hard work are somethings that are of high value in my business, and it is something I have witnessed and have always admired in the work of Jennifer Hill and Damon Libolt.

Jennifer Hill and Damon Libolt work to the highest standards in terms of compliance to the rules and regulations, and in the product they produce. I am continually impressed by their extensive knowledge and commitment to their farm and craft.

Jennifer Hill and Damon Libolt also care about their community and hire local people for fair wages. They are aware of keeping good workers happy so they can re-hire season after season, which they are able to do because of the good relationships they have formed. This is a team that is trustworthy and committed to working knowledgably and in harmony with the land and people to whom they are committed.

I can fully recommend wholeheartedly Jennifer Hill and Damon Libolt, as they have impressed me year over year and I know they will continue to grow and inspire those of us around them.

Please contact me if you have any further questions.

Regards,

Matthias Lechner  
Production Designer Netflix Animation

Ph: [REDACTED]

## Deborah Rogge

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**From:** David Lang <pbdave113@gmail.com>  
**Sent:** Tuesday, June 29, 2021 4:28 PM  
**To:** Kim Hunter

Dear Director Hunter,

My name is David Lang, and I have worked for Jennifer Hill and Damon Libolt for four years. They are the most respectful and appreciative employers I have ever worked for. I have worked at two other commercial farms in the area, and I love working here with them because of their professionalism and commitment to their employees.

Jennifer and Damon are dedicated to safety, and their attention to detail is unparalleled. I love my job and wouldn't change it for the world. I've had many bosses, and Jennifer and Damon are the main reason that I love my job.

Throughout the years, we have managed to put together a great team that prioritizes safety and compliance. Jennifer and Damon have been leaders in the community, and I would love to see them continue to grow and flourish in this community.

This is regarding 961 Nelson Rd Hayfork, CA APN 017-459-20-00

Thank you for your time.

Sincerely,

David Lang

## Kim Hunter

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**From:** Kim Hunter  
**Sent:** Monday, May 31, 2021 5:03 PM  
**To:** 'Jennifer Hill'  
**Cc:** Ana Wright; Richard Kuhns; Chriss Williams  
**Subject:** RE: Reaching Out Again Regarding CCL-672  
**Attachments:** 1355 UO.pdf; Libolt 2020-672 Site Inspection 06.29.20.pdf

Jennifer,

I would issue your cannabis cultivation license if I could. However, CCL-672 is one of a handful of license where applications that were completed but licenses were not issued in 2019 or 2020. These cultivation licenses are subject to attached Urgency Ordinance 1355 which reads (see page 5):

- B. Prohibition on Issuance of New Cannabis Cultivation Licenses. The County may not accept, approve, or issue any application for a new cannabis cultivation license for the term of this Urgency Ordinance, as provided in Paragraph (C) of this Section.
- C. Term of this Urgency Ordinance. This Urgency Ordinance shall take effect immediately and shall expire on the earlier of (1) 270 days from the effective date of this ordinance, as stated in Paragraph (D), or (2) the effective date of any further or subsequent ordinance suspending, repealing, amending, or superseding this Urgency Ordinance.

Since CCL-672 was never issued it is considered to be a "new" license. Urgency Ordinance 1355 prohibits the County (me) from approving or issuing any new licenses. K.

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**From:** Jennifer Hill <liboltfamilyfarms@gmail.com>  
**Sent:** Friday, May 28, 2021 12:54 PM  
**To:** Kim Hunter <khunter@trinitycounty.org>  
**Subject:** Re: Reaching Out Again Regarding CCL-672

Good afternoon, thank you for the response. I believe that it would be in everyone's best interest if you could please just issue the permit that we have paid for and completed all of the necessary steps to obtain it. We have documented everything that needs to be done, and it has been done. The final step of the process on our end is paying for the license, which we have done. The final step on your end is the issuance of the license. If you could please just do that so we can skip the appeal process which we believe is unjustified and unnecessary, it would be greatly appreciated.

Kindly,

Jennifer Hill and Damon Libolt

On Thu, May 27, 2021 at 4:07 PM Kim Hunter <[khunter@trinitycounty.org](mailto:khunter@trinitycounty.org)> wrote:

Ms. Hill,

Your appeal will be scheduled for July 8<sup>th</sup>. I apologize for the delay in responding to your emails. K.

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**From:** Jennifer Hill <[liboltfamilyfarms@gmail.com](mailto:liboltfamilyfarms@gmail.com)>

**Sent:** Wednesday, May 19, 2021 2:40 PM

**To:** Kim Hunter <[khunter@trinitycounty.org](mailto:khunter@trinitycounty.org)>; Ana Wright <[ana@theflowraplatform.com](mailto:ana@theflowraplatform.com)>; Richard Kuhns <[rkuhns@trinitycounty.org](mailto:rkuhns@trinitycounty.org)>; Chriss Williams <[chriss@theflowraplatform.com](mailto:chriss@theflowraplatform.com)>

**Subject:** Reaching Out Again Regarding CCL-672

Hello Ms. Director

I am reaching out once again to try to have some communication with you of any sort. I will be reaching out everyday until I can hear from you.

- I applied for this license in feb 2020, before you supposedly stopped processing licenses
- you received my payment for this license in full as of 2020

- the lack of communication with me OR my consultants is completely unacceptable. You are demonstrating a great lack of leadership and are being grossly negligent

- there was no issuance of a license on your behalf

- from my understanding the payment is the last step in the licensing process

- my Cdfa license is valid

- you accepted my payment of a transfer of license in October

- you never on your behalf sent me a formal denial of a license per your county code

- I have filed for an appeal and have had no correspondence

Due to lack of communication I will be forced to file a formal complaint every day that I do not hear from you.

Please help me in reaching an understanding when it comes to the issuance of my county license ccl-672

Again I will be reaching out everyday until I have some form or correspondence. I am very aware of the ongoing lawsuits the county has open, and I am not sure why you feel it is necessary to take on a new one, although if that is the route we need to go, I will absolutely begin litigation as soon as possible

Kindly again

Damon Libolt and Jennifer Hill of HNL flower

Sent from my iPhone