

Trinity County Auditor News!

Trinity County Auditor's Office

TRINITY COUNTY AUDITOR STAFF MEMBERS

ANGELA BICKLE-
AUDITOR CONTROLLER
MIKE MARTIN—
ASSISTANT AUDITOR
CONTROLLER-
ACCOUNTANT
DEANNA COTTONE
CHRISTINE GAFFNEY
CHELSEY JONES
PAM COFFEY

11 Court Street Suite 229
PO Box 1230
Weaverville Ca 96093

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Now that our office is fully staffed we would like to provide you with a contact list for questions you may have on particular subjects. Attached you will find a list of responsibilities/tasks associated with each member of the Auditor's staff. The list only includes the areas that we feel departments would need assistance with. If you have questions or concerns please contact the person designated.

We sincerely appreciate the support and hard work all departments put forth in order to keep the County of Trinity running efficiently. Thank you all!

Within our department each member of the staff has specific responsibilities/tasks to complete. Below you will find the staff member's name, email address and phone number. Please feel free to contact the staff member with your questions or concerns. We are always happy to help!

Angela Bickle ~ 530-623-1317

abickle@trinitycounty.org

- Comprehensive Annual Financial Report (CAFR)
- Debt Service
- Property Taxes
- Approve/Deny Expedited Claim Requests
- Tax Revenue and Anticipation Note

Mike Martin ~ 530-623-8379

mmartin@trinitycounty.org

- Budget Adjustments
- Approve/Deny Expedited Claim Requests
- Capital Assets
- Comprehensive Annual Financial Report (CAFR)
- Cost Allocation Plan
- Debt Service-Payment
- Quarterly Sales Tax

DeAnna Cottone ~ 530-623-8380

dcottone@trinitycounty.org

- Audit Expense Allocation
- Cost Allocation Plan
- EBT Monthly Reconciliation from Welfare
- Journal Entries
- Parcel Map/Lot Line Adjustments/Mobilehome Tax Clearance
- Payroll
- POB UAL-Quarterly JE
- Realignment Reports
- SB90
- Stale Dating Warrants

Christine Gaffney ~ 530-623-8382

cgaffney@trinitycounty.org

- Cal Cards
- Court Distribution
- Deposits
- EMS
- Quarterly Interest Allocation
- Single Audit

Chelsey Jones ~ 530-623-8339

cjones@trinitycounty.org

- Accounts Payable
- W9 & 590 Tracking
- 1099 reporting

Pam Coffey ~ 530-623-8370

pcoffey@trinitycounty.org

- Authorized Signature forms (Annual)
- Bad Check Account
- C-IV IN & OUT
- Deposits Posting/Scanning/Emailing
- 1st 5 Quarterly Billing
- HRN Annual Distribution
- Journal Entry Posting/Scanning/Emailing
- Outside Checking Account Reconciliation
- School Warrant Interface
- Subsidized Payroll Quarterly Billings
- Travel Requests-Scanning/Filing

If you find that your question or concern does not have a specified person assigned to the subject please email TC_Auditor@trinitycounty.org or call the main line 530-623-1317.