



TRINITY COUNTY

Board of Supervisors

MINUTES

AUGUST 6, 2002
TRINITY COUNTY LIBRARY MEETING ROOM
WEAVERVILLE, CA

The Board of Supervisors, in and for the County of Trinity, State of California, meets in Regular Session at 9:30 am and there are:

PRESENT SUPERVISORS: Robert Reiss, Ralph Modine, Billie Miller, Berry Stewart and Chris Erikson.

ABSENT SUPERVISORS: None

County Auditor/Controller, Brian Muir, Present

County Counsel, David Hammer, Present

County Clerk, Dero Forslund, Absent

Deputy Clerk of the Board, Kelly Frost, Present

Chairman Erikson, Presiding

TIME ITEM NO.

8:30 AM **MEET IN CLOSED SESSION:** Government Code Section 54954.5. Public Employee Performance Evaluation – Director of Building and Development Services.

9:00 AM **PLEDGE OF ALLEGIANCE**

CHAIRMAN REPORTS ON CLOSED SESSION:

The Public Employee Performance Evaluation was discussed and postponed.

1. CONSENT AGENDA

The Board examines the Consent Agenda Items presented for consideration and on motion of Supervisor Reiss, seconded by Supervisor Miller and carried, Consent Agenda items 1a. through 1cc., with the exception of 1c., 1d., 1e., 1f. 1k., 1m. and 1n., are approved with the following vote polled: Supervisors Miller, Reiss, Stewart, Modine and Erikson – Aye.

All contracts submitted to the Board are subject to routing for approval as to form and content.

BOARD CONSENT MATTERS

- 1a. Approves minutes of July 16, 2002, as submitted by Clerk.

BEHAVIORAL HEALTH SERVICES

- 1b. Approves and authorizes Chairman to sign Agreement Amendment with the California Department of Alcohol and Drug Programs. Increase for FY 01/02 of \$34,650, decrease for FY 02/03 of \$37,867 and decrease for FY 03/04 of \$37,867.

HEALTH AND HUMAN SERVICES

- 1g. Approves and authorizes Chairman to sign the Trinity County Health and Human Services FY 02/03 Children's Medical Services Plan for Child Health and Disability Prevention (CHDP) and California Children Services (CCS). The CHDP FY 02/03 Budget totals \$49,473. The CHDP/Foster Care FY 02/03 Budget totals \$17,379, both of which are 100% funded by State and Federal funds. The CCS FY 02/03 Budget totals \$32,548 of which \$2,766 is funded through County Health Realignment funds.
- 1h. Approves and authorizes Director of Trinity County Department of Health and Human Services to sign Amendment No. 1 to the contract with Donna and Harvey Wetterstrom, in the maximum amount of \$28,856 to provide a foster care Emergency Shelter Care Home in Douglas City.

PERSONNEL

- 1i. Authorizes hiring Thomas Johnson as a Project Specialist at the rate of \$20/hour, effective August 1, 2002, in the Probation Department. Costs for FY 02/03 is \$7,175.
- 1j. Pursuant to Trinity County Code Section 2.60.410 (2), authorizes hiring Kathryn Brower as Social Worker II, Range G180 Step B, in the Department of Human Services, effective July 22, 2002. Cost for FY 02/03 is \$278.
- 1l. Allocates one ½ time Child Support Attorney I, II, III or IV (Ranges G197; G207; M226: M236) allocation to the Child Support Office and exempts this position from Merit System recruitment, effective August 1, 2002. Cost for FY 02/03 is \$23,875.
- 1o. Pursuant to Trinity County Code Section 2.60.410 (2), authorizes hiring Kenneth Howard as Registered Nurse II, Range G226 Step D, in the Hospital, effective July 21, 2002. Cost for FY 02/03 is \$3,973.
- 1p. Pursuant to Trinity County Code Section 2.60.410 (2), authorizes hiring Sharon Gray as Registered Nurse II, Range G226 Step D, in the Hospital (Home Health Division), effective July 22, 2002. Cost for FY \$3,973
- 1q. Pursuant to Trinity County Code Section 2.60.410 (2), authorizes hiring Judy Hoffman as Mental Health Clinician II, Range G199 Step C, in the Behavioral Health Department, effective August 1, 2002. Cost for FY 02/03 is \$2,840.
- 1r. Pursuant to Trinity County Code Section 2.60.410 (2), authorizes hiring Stacey Harlan as Mental Health Clinician II, Range G199 Step C, in the Behavioral Health Department, effective August 1, 2002. Cost for FY 02/03 is \$2,840.
- 1s. Pursuant to Trinity County Code Section 2.60.410 (2), authorizes hiring Zoe Heyman as Mental Health Services Specialist II, Range G182 Step C, in the Behavioral Health Department, effective September 2, 2002. Cost for FY 02/03 is \$1,860.
- 1t. Reclassifies position of Registered Nurse I or II to Community Health Nurse I or II (Range G198 and G208) in the Behavioral Health Department and directs that said change be made to the Salary Schedule and Alphabetical Listing of Positions, effective August 1, 2002. No fiscal impact.

PLANNING AND NATURAL RESOURCES

- 1u. Approves and authorizes Chairman to sign agreement with the Trinity County Resource Conservation District (RCD) for \$20,000 to administer and implement sediment reduction project on County Road No. 445 (Fountain Ranch Road).
- 1v. Authorizes Mark Lancaster, Associate Planner, to sign grant certifications on behalf of Trinity County for road sediment reduction projects funded under Title II of the Secure Rural Schools and Community Self-Determination Act of 2000 (HR 106-393). No fiscal impact.
- 1w. Approves and authorizes the Chairman to sign contract with the Trinity County Resource Conservation District (TCRCD) for the implementation of the Grass Valley Creek Watershed Revegetation Project and the Healthy Watersheds and Salmon Habitat Education Project. Grant amount of \$67,379, which is fully reimbursable through a cooperative agreement with the Bureau of Reclamation.
- 1x. Approves and authorizes Chairman to sign Amendment No. 1 with Hunt Land Surveying, Inc., in the amount of \$1,200, to extend the Bucktail Bridge survey site approximately 350 feet up river from the original proposed mapping.
- 1y. Approves and authorizes Chairman to sign Agreement No. 02FG200028, revenue in the amount of \$200,000, with the Bureau of Reclamation to fund replacement of the Oregon Gulch Culvert with a bridge to provide fish passage for Coho and Steelhead.

TRANSPORTATION

- 1z. Approves Amendment No. 3, for additional geotechnical investigation and design work, to Standard Form Personal Services Contract, in the amount of \$25,400, between County of Trinity and Quincy Engineering, Inc., dated December 5, 2000 and authorizes Chairman to sign same.
- 1aa. Awards Contract No. 02-STRIFE-1 to Safety Striping Service, Inc. of Goshen, CA in the amount of \$22,843.00 and authorizes the Chairman to sign contract documents.
- 1bb. Accepts Bid from COZAD! Custom Built Trailers of Stockton, California for a 44-Ton 16 tire heavy equipment trailer in the amount of \$51,630.15 (Includes state sales tax) and authorizes the Director of Transportation to purchase, prior to approval of final budget.

- 1cc. Approves and authorizes Chairman to sign Resolution To Adopt An Overall Disadvantaged Business Enterprise (DBE) Program For The County Of Trinity for the Federal fiscal year 2002-03.

PULLED AGENDA ITEMS

- 1c. On motion of Supervisor Reiss, seconded by Supervisor Miller and carried approves and authorizes Chairman to sign contract with Humboldt Recovery Center, in the maximum amount of \$22,500, for the treatment of Trinity County Alcohol & Drug clients; and
- 1d. Approves and authorizes Chairman to sign contract with Skyway House, in the maximum amount of \$22,500 for the treatment of Trinity County Alcohol & Drug clients; and
- 1e. Approves and authorizes Chairman to sign contract with Right Road Recovery, in the maximum amount of \$22,500 for the treatment of Trinity County Alcohol & Drug clients.
- 1f. **Tables:** Contract with North Coast Laboratories, in the amount of \$16,000 for environmental analysis of water samples obtained through the water quality monitoring program.
- 1k. On motion of Supervisor Modine, seconded by Supervisor Reiss and carried, approves the following Merit System Services job specifications for classifications, in the Child Support Office (no fiscal impact):

| | |
|--------------------------------------------|-------------------------------------|
| Account Clerk I or II | Accounting Technician |
| Child Support Attorney I,II,III,IV | Child Support Specialist I, II, III |
| Office Assistant I,II | Staff Services Analyst I |
| Child Support Special Programs Coordinator | |
- 1m. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, deletes Director of Med/Surg and reestablishes position of Deputy Hospital Administrator/Director of Nurses at range N244 and approves job specification at the Hospital and directs that said change be made to the Salary Schedule and Alphabetical Listing of Positions, effective August 1, 2002. By deleting the Director of Med/Surg this reorganization will save \$22,990. Cost for FY 02/03 is \$69,990.
- 1n. On motion of Supervisor Stewart, seconded by Supervisor Reiss and carried, establishes position and approves job specification for three Unit Charge Nurses at Range N236, at the Hospital and directs that said change be made to the Salary Schedule and Alphabetical Listing of Positions, effective August 1, 2002. Cost for FY 02/03 is \$4,999.

2. COUNTY MATTERS

- 2a. Reviews of Grand Jury Report up-date.
- 2b. On motion of Supervisor Modine, seconded by Supervisor Stewart, approves and authorizes Chairman to sign the following Grand Jury Response:

- Health and Human Services Committee's Final Report - Trinity County Behavioral Health Services Department.

On motion of Supervisor Stewart, seconded by Supervisor Reiss, approves and authorizes Chairman to sign the following Grand Jury Response:

- Finance and Administration Committee Final Report – Citizen Complaint Redistricting.

- 2c. On motion of Supervisor Reiss, seconded by Supervisor Miller and carried, approves application for waiver of Building and Development Services Fees, in the maximum amount of \$100, for an upgrade of electric system (panel box, switches, wiring, etc.), for the Fly-In Bar-B-Que sponsored by Trinity Lake Lions Club, a non-profit organization.
- 2d. On motion of Supervisor Miller, seconded by Supervisor Stewart and carried, Determines funding for engineering, bid advertisement, inspection, site grading, drainage, paved apron and shale driveway be included in the County Building budget, in the amount of \$38,000 for improvements at the Trinity County Animal Shelter to satisfy the building and use permit requirements.
- 2e. On motion of Supervisor Miller, seconded by Supervisor Stewart and carried, accepts lowest bid from Yingling Construction, directs staff to prepare contract documents and approves and authorizes the Director of General Services to sign contract, in the amount of \$27,927 for the Animal Shelter parking and drainage project. Comments received from John Whitaker, General Services Director.
- 2f. On motion of Supervisor Stewart, seconded by Supervisor Modine and carried, approves and authorizes Chairman to sign Contract No. 01-16581, and the Contractor Certification Clauses, with the California Department of Health Services to enhance local public health preparedness for bioterrorism and other public health emergencies and discusses the use of revenue funds in the amount of \$42,702 from the State. Comments received from Elise Osvold-Doppelhauer.

3. COUNTY AUDITOR/CONTROLLER

3a. Brian Muir reports on agenda meeting.

3b. Brian Muir reports on other matters of interest to the Board:

Budget Hearing dates set for August 26 and 27, 2002.

3c. Hurst Grievance, which was filed in the Board of Supervisor’s office on July 31, 2002, will be heard in Closed Session on August 20, 2002 at 8:00 am.

3d. **Tables:** Chairman to sign the County of Trinity Budget Transfer Policy.

3e. On motion of Supervisor Reiss, seconded by Supervisor Stewart and carried, approves budget transfer of salary and service/supply saving in Probation/DPI Department, in the amount of \$27,090 for FY 01/02. Comments received from Terry Lee, Chief Probation Officer.

| | | |
|--------------|--------------------------------|--------------|
| To: | | |
| 4300 | FIXED ASSETS | \$ 27,090.00 |
| From: | | |
| 1010 | REGULAR SALARY | \$ 12,300.00 |
| 2100 | INSURANCE | \$ 750.00 |
| 2300 | PROFESSIONAL & SPECIAL SERVICE | \$ 3,250.00 |
| 2750 | TRAVEL | \$ 1,000.00 |
| 2756 | TRAINING | \$ 1,000.00 |
| 3100 | SUPPORT & CARE OF PERSONS | \$ 2,000.00 |
| 3290 | INDIRECT COST COUNTY DEPT | \$ 4,000.00 |
| 2700 | SPECIAL DEPARTMENTAL EXPENSE | \$ 2,790.00 |

3f. On motion of Supervisor Miller, seconded by Supervisor Reiss and carried, approves budget transfer of salary savings in Probation/Collections Department, in the amount of \$5,000 for FY 01/02. Comments received from Terry Lee, Chief Probation Officer.

| | | |
|------|-----------------|---------|
| 2260 | OFFICE EXPENSES | \$5,000 |
|------|-----------------|---------|

3g. On motion of Supervisor Miller, seconded by Supervisor Stewart and carried, approves and authorizes Chairman to sign Amendment No. 1 to Agreement with Trinity County Fair Association, Inc. No fiscal impact.

10:20 AM
10:30 AM

RECESSES
RECONVENES

- 3h. On motion of Supervisor Modine, seconded by Supervisor Reiss and carried, approves and authorizes Chairman to sign the Cooperative Agreement and Assurances with the USDA Natural Resources Conservation Service for the South Fork Trinity River Bank Protection EWP project on the Eberland and Ursula Schneider property, subject to the awarding of matching funds from the Trinity River Basin Fish and Wildlife Restoration Grant Program and subject to routing; and

Approves and authorizes Chairman to sign an agreement between the County of Trinity and Eberland and Ursula Schneider regarding the Riverbank Protection Project, subject to the awarding of matching funds and subject to routing; and

Approves NRCS plans and specifications and authorizes County to solicit bids for the Riverbank Protection Project, subject to the awarding of matching funds and subject to routing. Expenses will be funded by Federal NRCS Emergency Watershed Program and Trinity River Basin Fish and Wildlife Restoration funds. No impact to General Fund.

Comments received from Ursula Schneider, Business/Land Owner and Jim Spear, Natural Resource Conservation Service.

4. REPORTS FROM DEPARTMENT HEADS, MEMBERS OF THE BOARD AND COUNTY COUNSEL

- 4a. Report from Department Heads: John Whitaker, General Service Director.
- 4b. Report from members of the Board: Supervisors Reiss, Miller, Modine, Stewart and Erikson.
- 4c. Report from County Counsel, David Hammer.

5. PUBLIC COMMENT

No comments received.

SUBSEQUENT ITEM

On motion of Supervisor Stewart, seconded by Supervisor Reiss and carried, agrees to hear subsequent item on a finding that there is a need to take immediate action and the need for action came to the attention of the Board subsequent to the posting of the agenda.

On motion of Supervisor Stewart, seconded by Supervisor Modine and carried, approves hiring Paula Wenzel as Purchasing Assistant

I at range G127 step C. Comments received from Crystal Betts, Chief Financial Officer.

12:00 PM
1:30 PM

RECESS
RECONVENE

6. PUBLIC HEARINGS

6a. **OPENS PUBLIC HEARING:** Reviews the annual 2001-2002 Grantee Performance Reports for the following CDBG grants, (No Public or written comments were received from the public). Presentation by Pat Mortensen, Grants and Housing Rehabilitation Loan Administrator.

- #99-EDBG-690 Hayfork Wood Center/Business Incubator (\$299,740)
- #00-EDBG-740 Microenterprise Activity (\$350,000)
- #00-STBG-1552 Dental Clinic and set aside activity for Roderick Senior Center (\$500,000)
- Community Facilities Revolving Loan Fund
- Housing Rehabilitation Revolving Loan Fund
- Update: No report required for:
 - PTA grant #00-STBG-1532 Affordable Housing Survey and Assessment
 - PTA grant #00-EDBG-725 Business Needs Assessment

CLOSE PUBLIC HEARING

On motion of Supervisor Reiss, seconded by Supervisor Miller and carried, accepts the 2001-2002 Grantee Performance Reports for CDBG grants #99-EDBG-690 Hayfork Wood Center/Business Incubator, #00-EDBG-740 Microenterprise Activity, #00-STBG-1552 Dental Clinic and set aside activity for Roderick Senior Center, Community Facilities Revolving Loan, Housing Rehabilitation Revolving Loan Funds and Economic Development Revolving Loan Fund; and

Authorizes the County Auditor/Controller to sign the reports.

6b. **OPENS PUBLIC HEARING:** To discuss the expenditure of \$17,200 of CDBG Program Income for the Hayfork Community Center, and \$6,200 of CDBG Program Income for the Golden Age Nutrition Center.

- Presentation given by Patricia Mortensen, Grants and Housing Rehabilitation Loan Administration.
- Comments received from Sharon MacKenzie.

CLOSE PUBLIC HEARING

On motion of Supervisor Stewart, seconded by Supervisor Miller, approves and authorizes Chairman to sign resolution to approve the expenditure of CDBG Program Income Funds from the Community Facilities Revolving Loan Fund for the Hayfork Community Center, in the amount of \$17,200 and for the Golden Age Nutrition Center, in the amount of \$6,200. Approves with the following vote polled: Supervisors Miller, Stewart, Reiss, Modine and Erikson.

HOSPITAL

Hospital Administrator, David Hughes – Present
Chief Financial Officer, Crystal Betts – Present

7. TRINITY HOSPITAL MATTERS

7a. David Hughes, Hospital Administrator reports to the Board on the status of Trinity Hospital.

7b. Accepts Hospital Financial Planning Committee report from Crystal Betts, Chief Financial Officer.

Directs County Counsel to draft proposals for ballot measure to create Hospital District.

7c. Accepts Hospital Medical Staff Report from Dr. Daniel Harwood.

7d. No action taken by the Board to approve Trinity Hospital Governing Board Policy – Prompt Payment Incentive.

7e. On motion of Supervisor Modine, seconded by Stewart and carried, approves Hospital Department Standards:

- Emergency Room Care of the Patient in Labor
- Meconium Amniotic Fluid
- Assessment of Labor in the Emergency Room
- Newborn Care
- Emergency Room Delivery Procedure
- Newborn Resuscitation
- ER – Transport of OB Patient
- Total Parenteral Nutrition (TPN) Protocol
- Hydration
- Emergency Supplies

- Communication/Consultant Dietitian
- Employee Health
- Employee Health Nurse
- Cell Phone Usage
- Minor Elective Surgical Procedures Performed in the ER
- Fall Risk Assessment – M/S
- Admission Categories
- Prisoners from Trinity County Sheriff's Office
- Suicide Precautions
- Water Service Interruption
- Helicopter Standard
- Laundry Drain Unit Screen Cleaning

7f. On motion of Supervisor Stewart, seconded by Supervisors Modine, approves a two year extension with Valley Emergency Physicians at \$62 per hour. Current rate for the last 2 years has been \$49 per hour. The anticipated increase for FY 02/03 is \$113,880. Supervisor Reiss – No.

7g. On motion of Supervisor Stewart, seconded by Supervisor Miller and carried, approves a one-year Memorandum of Understanding with American Eye Instruments, Inc., in an amount not to exceed \$35,000, for an eye surgeon to come to Trinity County once a month to do eye surgery.

8. PUBLIC COMMENT

Comments received from Ed Bates.

MEET IN CLOSED SESSION: Government Code Section 54962; Health and Safety Code Section 1461. Subject Matter: Staff Privileges.

OPEN SESSION

CHAIRMAN REPORTS ON CLOSED SESSION:

Staff Privileges were granted to Dr. Pamela Ikuta, DO.

ADJOURN

All Ordinances introduced or enacted have been published or posted as provided in Government Code Section 25124.

DERO B. FORSLUND
 DERO B. FORSLUND, County Clerk and
 Ex-Officio Clerk of the Board of Supervisors

J.C. ERIKSON, Chairman
 Board of Supervisors, County of

County of Trinity, State of California

Trinity, State of California

By: _____
Deputy