



TRINITY COUNTY
COMMUNITY DEVELOPMENT SERVICES
BUILDING ♦ PLANNING ♦ ENVIRONMENTAL HEALTH
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Kim Hunter, Director

MEMORANDUM

DATE: April 7, 2021
TO: Members of the Public; Planning Department and Cannabis Division Staff
FROM: Kim Hunter, Director of Building & Planning *KH*
SUBJECT: 30-Day CCL Renewal Submittals Window for Previously Expired Licenses

On April 6th 2021 the Trinity County Board of Supervisors passed an amendment to Urgency Ordinance No. 1355, granting a 30-day window for licensees to submit renewal applications and renewal fees for licenses that have previously expired in the 2019-2020 cycle.

- **The 30-day window begins April 12, 2021 and closes on May 11, 2021.**
- **Renewal submittals that fall within this 30-day window will not be accepted prior to or later these dates.**

Renewal application submission does not guarantee a letter of extension. Licenses/Licensees are still subject to a review to determine eligibility for an extension under Urgency Ordinance No. 1355.

Please be aware that it is the licensee's responsibility to submit the full CCL renewal application, including application and payment, prior to the license expiration date. Staff recommends that renewals be submitted no later than 30-days prior to the license expiration date.