



**TRINITY COUNTY**  
**COMMUNITY DEVELOPMENT SERVICES**  
**BUILDING - ENVIRONMENTAL HEALTH** – 61 AIRPORT ROAD, PO BOX 476  
**PLANNING- CANNABIS** - 530 MAIN ST., PO BOX 2819  
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Ed Prestley, Deputy Director

**Memorandum of Policy**  
**Less than Three Acre Conversion Exemptions**

To whom it may concern:

The Trinity County Community Development Department has adopted the following internal policy for review of Less than Three Acre Conversion Exemptions:

1. If the bona fide intent is for a use which requires a permit or license from the Trinity County Community Development Department, (e.g., residence, garage, shop, etc. or commercial cannabis license), the applicant must submit the appropriate application(s) for said permits/licenses prior to the County approval of the conversion.
2. The bona fide intent of the conversion must be an allowed use in the project parcel's zoning district or a use permit must be in place for the use associated with the bona fide intent.

Please be aware that earthmoving activities which are not typical of logging are not permitted under this exemption. If there is subsequent development such as construction of graded pads, the Trinity County Mass Grading Ordinance (Chapter 15.24 in Trinity County Code) applies.

Sincerely,

  
Edward O. Prestley  
Deputy Director of Community Development